

# IT CHECKLIST FOR ATTORNEYS

## REVIEWING THE PA BAR'S FORMAL OPINION 2011-200

### A 3-MINUTE IT ANALYSIS FOR LEGAL PROFESSIONALS

The purpose of this checklist is to identify where your business stands in terms of its technology. Are you strong and fully functional? Is there a gap in one particular spot that needs attention? Are there many potential problems? DII Computers is here to help you and your business answer and respond to these questions, and this checklist is a great place to start.

**IF YOU HAVE QUESTIONS  
ABOUT YOUR CURRENT IT OR  
ARE READY FOR A FREE SITE  
SURVEY**

**(215) 657-5055**

## THE 4 NECESSITIES

### DATA BACKUP SOLUTION

- 3 copies of data, in 2 locations
- 1 offsite

### BUSINESS EMAIL

- Communication Security Services
- Work collaboratively
- Work from school or home

### NETWORK FIREWALL

- Easy port management
- Restrict access to what users see

### BUSINESS ANTIVIRUS

- Cost effective
- Doesn't slow PC's down
- Consistent security

